



ACADEMIC SENATE MEETING MINUTES

Thursday, August 25, 2011

- Present:** Mary Asher Fitzpatrick, Reem Asfour, Paul Carmona, Dan Curtis, Greg Differding, Michelle Garcia, Lauren Halsted, Donna Hajj, Nancy Jennings, Jesus Miranda, Brad Monroe, Angela Nesta, Barbara Pescar, Mary Sessom, Patrick Thiss, Michael Wangler
- Absent:** Guillermo Colls
- Guests:** Pat Setzer, Curriculum Committee Co-chair; Dave Raney, Computer and Information Science Instructor; Mark Zacovic, Cuyamaca College President

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Michael called the meeting to order at 2:03pm.

I. Approval of Minutes

There were no minutes to approve.

II. President's Report

A. Announcements

Academic Senate President, Michael Wangler, welcomed the Senate to the Fall 2011 semester and had everyone introduce themselves to the new college President, Mark Zacovic.

The Senate was provided with information about the Department of Performing Arts concert series for the fall semester. An electronic version of the department's poster was shared with the group and Pat Setzer, Chair of the Performing Arts Department, briefly discuss the season.

The District Office of Research, Planning & Institutional Effectiveness (RPIE) recently released a new Fact Book for the district and the college, which is available on the RPIE website: http://www.gcccd.edu/research/Fact_Book/Fact_Book.asp

Angela Nesta was appointed for another one-year term as the Senate's Election Coordinator, and the Senate is still in need of a parliamentarian for the year.

B. Senate Orientation for 2011-12

Orientation materials were provided for new and returning Senators, and a brief overview of the Senate's role and individual Senator responsibilities was discussed. Information about the Academic Senate for California Community Colleges (ASCCC) was also provided, along with a business card containing the "10 + 1" items that the Senate has primary responsibility for making recommendations.

C. Conversation with the President

College President, Dr. Mark Zacovic, introduced himself and thanked the group for having him. He outlined his priorities for the year including: finalizing the Educational Master Plan, continued work on the 2013 Accreditation Self-Study, a focus on Enrollment Management, advocacy for Cuyamaca College at the district level, and outreach to the community.

Nancy Jennings said she was glad he was here and said everyone was thrilled to have him. Pat Setzer asked if he had any general impressions he would like to share about the community and what he perceived that relationship should be.

Mark said it was clear the surrounding community was proud to have the college, and he intended to strengthen relationships between the college and the community. He added that a lot of community members have attended or have had family members who attended the college, and that they speak very highly of the programs and services at Cuyamaca. He also mentioned the possibility of going out for another bond in the near future to complete the college's construction plan as outlined in the 2000 Educational Master Plan.

Pat Thiss asked if the County had structures in place to facilitate coordination among the different segments of education. Mark said he was not aware of that level of coordination, but he would research the question and get back to the Senate about it.

Donna Hajj expressed concerns related to the refugee student population, and the demands they were putting on Student Services and the college as a whole. Mark stated that he was well aware of the situation and was working with college, district and community leaders to improve the situation.

Mark thanked the Senate for having him and concluded by saying he was very happy to be at Cuyamaca and that he was looking forward to working with everyone.

D. Instructional Materials Fees

Michael shared a memo from the State Chancellor's Office regarding a review of Instructional Material Fees for online support materials. A task force was convened to consider whether or not students could be charged additional fees for online support materials. The task force concluded that as long as the online support materials were required as a "condition to completing the required classroom objectives of a course," then the additional fees were in compliance with the guidelines in the Student Fee Handbook. A further review of this topic as it relates to the California Education Code is planned in the coming year.

III. Vice President's Report

A. SOC Committee Appointments

Nancy Jennings reported on new faculty appointments to committees, which will be posted to the Senate website: <http://www.cuyamaca.edu/as>

IV. Committee Reports

A. Curriculum Committee Update

Pat Setzer, Curriculum Committee Co-chair, discussed Curriculum Committee priorities for the coming academic year and presented a recommendation to establish a Curriculum Technical Review Sub-committee. Committee priorities include: prerequisite enforcement, cross-disciplinary prerequisites through content review, SB 1440 Transfer Degrees, assigning courses to disciplines, and course alignment.

Pat explained that the prerequisite enforcement process is underway, and that departments need to indicate whether their prerequisites should be electronically enforced at the time of enrollment, changed to a recommended prep, or removed altogether. Any changes to prerequisites would need to be agreed upon by discipline counterparts at both colleges, and submitted to their respective Curriculum Committees.

Another topic discussed was the validation of cross-disciplinary prerequisites through content review. Pat indicated that the Board of Governors had given the green light to move forward with developing processes for validating cross-disciplinary prerequisites through content review. The Curriculum Committee will be working on this over the coming year, with the goal of being able to accept proposals for cross-disciplinary prerequisite validation through content review beginning in Fall 2012.

Pat indicated that work on developing and gaining State approval for new SB 1440 Transfer Degrees would continue this year. Last year, three SB 1440 degrees were approved by the State Chancellor's Office, and are currently available for students: Communication, Psychology and Sociology.

Assigning courses to disciplines will also begin this year. Pat explained that this is something that is long overdue, and pointed out that this is listed as part of the "10 + 1." The Curriculum Committee will work with the Senate to develop a process for assigning courses to disciplines, with the goal of implementation in Spring 2012.

Course alignment remains an area of focus for the district, and discussions about alignment criteria are currently underway in the District Coordinating Educational Council (DCEC). Pat will provide future updates as DCEC continues its conversation on this topic.

Pat concluded by sharing the proposed charge and composition for the Curriculum Technical Review Subcommittee, as recommended by the Curriculum Committee. This item will be sent to all Senators to share with and get feedback from their constituency groups, and will return for action at the next meeting.

B. DCEC update

Michael provided an update on recent work of the District Coordinating Educational Council (DCEC), including progress on the Educational Master Plan (EMP), the proposed charge and composition of the District Research & Planning Committee, and recent membership changes to the council.

For the Education Master Plan, DCEC is seeking feedback on the Scan Team Report. Michael shared the link to the report and asked all Senators to share with their constituency groups and provide feedback, including any gaps in the analysis, by the next Senate meeting.

There will be a community forum on Thursday, September 22 at 7:30am in I-207 to solicit community input into the EMP, followed by a district-wide EMP workshop on Friday, September 30 from 9 am- 4 pm to discuss the findings and recommendations, and begin working on the first draft of the final EMP report.

The proposed charge and composition of the District Research & Planning Committee was shared with the Senate. There were questions about the Institutional Review Board (IRB) component of the charge. Michael will seek clarification and report back to the Senate.

Michael concluded by sharing the recent changes to DCEC's membership, including the addition of 2 deans from each college, one each from student services and instruction. The Academic Senate VP's will no longer be members of this council, but will still attend as needed in the Academic Senate President's absence.

V. Information

A. Federal Legislative Program

The Draft 2011-12 GCCCD Federal Legislative Program was presented and briefly summarized. The two main areas of focus are Financial Aid and Workforce Preparation. This item will be sent to all Senators to share with and get feedback from their constituency groups, and will return for action at the next meeting.

B. New & Revised College Committees & Councils

Proposals for additions, deletions and revisions of college committees & councils were presented to the Senate for review and discussion. Michael summarized the proposals and explained how these proposed changes interact with each other and with the college's new integrated planning processes. The proposals will be sent to all Senators to share with and get feedback from their constituency groups, and will return for action at the next meeting.

VI. Announcements/Public Comment

There were no announcements or public comment.

Meeting adjourned at 3:45pm
Recorded by Joy Tapscott